



**TOWN OF ELM CITY
REGULAR TOWN COUNCIL MEETING MINUTES**

**February 15, 2022 at 7:30 pm
Elm City Train Depot 101 Nash St.**

In attendance:

Mayor Tawanda Moore (hereinafter, Mayor Moore)
Mayor Pro Tem Tammie Atkinson (hereinafter, Mayor Pro Tem Atkinson)
Commissioner Tim Bridgers (hereinafter, Commissioner Bridgers)
Commissioner David Greene (hereinafter, Commissioner Greene)
Commissioner Cornell Mercer (hereinafter, Commissioner Mercer)
Commissioner Gil Wheeler (hereinafter, Commissioner Wheeler)

Also in Attendance:

Town Administrator John Edwards (hereinafter, Admin Edwards)
Finance Officer Shameshia Fennell (hereinafter, Finance Officer Fennell)
Customer Service Representative Atina Newsome (hereinafter, CSR Newsome)

Absent:

Town Clerk: Teresa Whitehead (hereinafter, Town Clerk Whitehead)

Call To Order:

Mayor Moore called the regular council meeting to order on February 15, 2022, at 7:30pm. Mayor Moore invited those with citizens' concerns to sign the sign in sheet to make their concerns heard.

Invocation:

Town Admin Edwards announced the passing of Commissioner Melvin Cooke and asked everyone to stand and take a moment of silence in remembrance of Commissioner Melvin Cooke.

Pledge Of Allegiance:

Mayor Moore led everyone in the Pledge of Allegiance.

Approval of Agenda:

Mayor Moore asked for a motion to approve the agenda. Commissioner Wheeler made a motion to approve the agenda; and Commissioner Greene seconded the motion. Motion passed unanimously.

Approval of Minutes:

Mayor Moore asked for a motion to approve January 11, 2022, Regular Board Meeting minutes, January 26, 2022 Special Called Meeting minutes, and January 26, 2022 Closed Session Meeting minutes.

Commissioner Wheeler made a motion to approve the minutes and Commissioner Greene seconded the motion. Motioned passed unanimously.

Public Hearings/Comments:

Mayor Moore read the instructions of the Public Hearings/Comments. She opened the floor for public comments.

Joshua Robinson expressed concerns about parks and recreation and adding a splashpad for the kid's entertainment in the community.

Mayor Moore opened the floor for Commissioner Mercer. Commissioner Moore announced his resignation from the Board of Commissioners.

Consent Agenda:

Mayor Moore read the Consent Agenda's definition. She asked for a motion to approve Budget Amendment #2. Commissioner Wheeler made the motion to approve the Budget Amendment #2, Commissioner Bridgers seconded the motion. Motion was passed unanimously.

Presentations/Discussions:

Mike Tolson of Mack Gay Associates, P.A.- DR Grant Project Sewer Relining and MH Rehab Project: All work related to the Disaster Recovery project has been completed, contractor has submitted payment request and Finance Officer Fennell is processing the payment. 2015 Well Filtration Project and Emergency Generators, Milestones were extended, and PER was submitted on February 1, 2022, and comments have been received and MGS is in the process of addressing those comments. Recently Submitted Funding Applications Announcements and SWIA met, and the funding scenarios awarded three different study grants to the Town of Elm City. All the structures and studies represent \$522,000 worth of new investments by the state to help study and improve the Wastewater and Public Works management of the Town.

Michael Harvey of NFocus - Provided a booklet for N-Focus Local Government Services, in reference to the Town of Elm City Plan 2040 -Comprehensive Land Use and Master Plan- Draft Progress Print of Chapters 1-4 and 6-7.

Joshua Robinson of Pivotal Consulting - Presented service proposal #458, discussed getting a town website to get information out to the community, starting with a flat rate of \$500.00 with 1 revision included. Joshua Robinson suggested everyone to log on to Bruno's Burger Bar Page and Devine Media Page for insight on the Pivotal Consulting website designs.

Unfinished Business:

None

New Business:

Town Admin Edwards requested to change the Board meeting time to 6:30 pm.

Mayor Moore called for a motion to accept the new time change for the Board meetings. Commissioner Greene made the motion to approve the new Board meeting time to 6:30 pm; Commissioner Bridgers seconded the motion. Motion was passed unanimously.

Town Staff Reports:

Finance Officer Fennell presented the Board with the Revenue and Expenditure Statement.

Town Admin Edwards introduced the Public Works Director, Jeff Hill, and the Customer Service Representative, Atina Newsome.

Mayor & Commissioner's Reports:

Commissioner Greene gave a report on Elm City partnering with Wilson Arts Council to do Muriel's in downtown Elm City, there are grants of \$200,000.00 in the name of Harvey Reid, also looking forward to doing wine & paint sessions and kids programs in the library. Also, local business Barbershop owner on Main St. has offered to donate their building for art projects.

Closed Session:

Mayor Moore asked for a motion to go into closed session. Commissioner Greene made a motion to go into closed session. Commissioner Wheeler seconded the motion. Motion passed unanimously.

Motion was made to end closed session by Commissioner Wheeler and seconded by Commissioner Greene. Motion was passed unanimously.

Adjournment:

Motion to adjourn was made by Commissioner Greene and seconded by Commissioner Wheeler. Motion was passed unanimously.