



**TOWN OF ELM CITY  
REGULAR TOWN COUNCIL MEETING MINUTES**

**January 14, 2025 at 6:30 PM**

**Elm City Train Depot 101 Nash St.**

**In attendance:**

Mayor Tawanda Moore (hereinafter, Mayor Moore)  
Mayor Pro Tem Tammie Atkinson (hereinafter, Commissioner Atkinson)  
Commissioner Gil Wheeler (hereinafter, Commissioner Wheeler)  
Commissioner Bridget Wimberley (hereinafter, Commissioner Wimberley)  
Commissioner Tim Bridgers (hereinafter, Commissioner Bridgers)

**Also in Attendance:**

Town Clerk Melissa Younger (hereinafter, Clerk Younger)  
Town Attorney Slade Rand (hereinafter, Slade Rand)  
Zoning Officer Shawn Lucas (hereinafter, Zoning Officer Lucas)

**Absent:**

Commissioner Vonica Carr (hereinafter, Commissioner Carr)  
Public Works Supervisor Wilbur Etheridge (hereinafter, Wilbur Etheridge)  
Finance Officer Tiondra Fields (hereinafter, Finance Officer Fields)

**Call To Order:** Mayor Moore called the Regular Council Meeting to order on January 14, 2025, at 6:30pm.

**Invocation:** Mayor Pro Tem Atkinson

**Pledge Of Allegiance:** Mayor Moore

**Approval of Agenda:** Mayor Moore asked for a motion to approve the agenda for the January 14, 2025 Regular Council Meeting. Mayor Pro Tem asked to add Raymond Welch and John Poteat from SERCAP to the Presentations/Discussions portion. Commissioner Bridgers made a motion to approve the agenda for January 14, 2025 with the addition of Raymond Welch and John Poteat from SERCAP. Commissioner Wheeler seconded the motion. **The motion passed unanimously.**

- **Julie Branstetter**, of 203 Branch St. feels it would have been an easier process for the Town to have allowed the citizens to vote on the term length of Elected Officials.
- **Teresa Summerlin**, a taxpayer of Elm City, came to discuss her concerns for the safety of the citizens, as she has done several times before. She stated that there is a resident that was recently arrested for exposing himself at the Dollar General in Town and has been seen on camera stalking other residents. She asked what the Board plans to do in order to keep citizen's safe.

**Old Business:** None

**New Business:** None

#### **Town Staff Reports:**

**Zoning Officer Shawn Lucas** stated that 3 hearings were held before the Town meeting and thanked Commissioner Wimberley for being the liaison for said hearings.

- 609 S Parker St. After further review, it was found that the tax cards for said address are incorrect. The Town Attorney will do a title search to find the current property owner
- 109 Tyson Lane & 103 S Toisnot St – Property owners did not show. Zoning Officer Lucas stated that he will be sending out a final letter to inform property owners that the Town would like to board up, demo or schedule a live burn with the Toisnot Fire Dept for said properties.
- 504 Main St – Zoning Officer Lucas stated a motion is needed to board up said property. Three bids will be needed and the lowest bid will preform work. **Mayor Moore** asked for a motion to seek three bids for 504 E Main St. **Commissioner Bridgers** made a motion to seek three bids for 504 E Main St. **Commissioner Wimberley** seconded the motion. **The motion passed unanimously.**
- **Zoning Officer Lucas** has inquired with our Forestry Ranger about a tree located on Wilson St. (Jason Osborne) and was waiting to hear back. Mr. Lucas stated that the board could make a blanket motion on getting three bids to remove the tree if the Forestry Ranger found it to be dead. **Commissioner Bridgers** made a motion to get three bids and get tree removed if it was found to be dead. **Commissioner Atkinson** seconded the motion. **The motion passed unanimously.**

#### **Mayor & Commissioner's Reports:**

**Commissioner Wheeler** stated that the arch for Cedar Grove Cemetery is nearing completion and will be ready for installation soon. He also stated that the ruts on the main road of the cemetery need attention. He also inquired about having an auditor for the 23-24 audit.

**Commissioner Atkinson** thanked everyone that came out to the Ribbon Cutting Ceremony for Coach Harvey Reid. She also stated that his family said that the event was the best recognition that Mr. Harvey has received.

**Mayor Moore** read her Town Administrators report in detail:

January 1, 2025. The EM Service Solutions contract included the same personnel from Carolina Pump and Sewer and the lateral movement with a new employee who will benefit as future town ORC operator.

**Mayor Moore** asked for motion to approve said contract. **Commissioner Bridgers** made a motion to approve contract with EM Service & Solutions. **Commissioner Wimberley** seconded the motion. **The motion passed unanimously.**

Also included in the Town Administrator's report was seeking additional coverage with the Wilson County Sheriff Department. For the hours of 12am-6am, 7 days a week, the cost would be \$55 per hour totaling \$50,500 (administrative monthly cost of \$210 included) from February 1, 2025- June 30, 2025. **Commissioner Bridgers** made a motion to bring coverage from the Wilson Sheriff Department, for the hours of 12am-6am, 7 days a week from February 1, 2025- June 30, 2025 at the cost of \$50,500.

**Commissioner Atkinson** seconded the motion. **The motion passed unanimously.**

**Mayor Moore** asked for a motion to approve her Town Administrator report from the December 10, 2024 meeting. **Commissioner Bridgers** made a motion to approve Mayor Moore's Town Administrator report from December 10, 2024. **Commissioner Wimberley** seconded the motion. **The motion passed unanimously.**

**Mayor Moore** asked for a motion to approve her Town Administrator report from tonight's meeting. **Commissioner Bridgers** made a motion to approve Mayor Moore's Town Administrator report from tonight's meeting. **Commissioner Wimberley** seconded the motion. **The motion passed unanimously.**

**Adjournment:** **Mayor Moore** asked for a motion to adjourn the January 14, 2025 Regular Monthly Council Meeting. **Commissioner Atkinson** made a motion adjourn the January 14, 2025 Regular Monthly Council Meeting. **Commissioner Wimberley** seconded the motion. **The motion passed unanimously.** Meeting was adjourned at 8:33pm.