



**TOWN OF ELM CITY  
REGULAR TOWN COUNCIL MEETING MINUTES**

**March 11, 2025 at 6:30 PM**

**Elm City Train Depot 101 Nash St.**

**In attendance:**

Mayor Tawanda Moore (hereinafter, Mayor Moore)

Mayor Pro Tem Tammie Atkinson (hereinafter, Commissioner Atkinson)

Commissioner Gil Wheeler (hereinafter, Commissioner Wheeler)

Commissioner Bridget Wimberley (hereinafter, Commissioner Wimberley)

Commissioner Tim Bridgers (hereinafter, Commissioner Bridgers)

**Also in Attendance:**

Town Attorney Slade Rand (hereinafter, Slade Rand)

Town Clerk Melissa Younger (hereinafter, Clerk Younger)

Finance Officer Tiondra Fields (hereinafter, Finance Officer Fields)

**Absent:**

Commissioner Vonica Carr (hereinafter, Commissioner Carr)

Zoning Officer Shawn Lucas (hereinafter, Zoning Officer Lucas)

Public Works Supervisor Wilbur Etheridge (hereinafter, Wilbur Etheridge)

**Call To Order:** Mayor Moore called the Regular Council Meeting to order on March 11, 2025, at 6:30pm.

**Invocation:** Mayor Moore

**Pledge Of Allegiance:** Mayor Moore

**Approval of Agenda:** Mayor Moore asked for a motion to approve the agenda for the March 11, 2025, Regular Council Meeting. Mayor Moore asked that the Public Comments portion be moved to after Action Items, Internal Controls be moved from Action Items to Discussions; and that the Charter Amendment, off-site Budget Retreat, Shawn Lucas and Boarding up 609 S Parker St. be added to Action Items. Commissioner Atkinson made a motion to approve the agenda for the March 11, 2025, Regular Council Meeting with all changes listed above. Commissioner Wimberley seconded the motion. **The motion passed unanimously.**

**Approval of Minutes:** Mayor Moore asked for a motion to approve the meeting minutes from the Regular Monthly Council Meeting on February 11, 2025. Commissioner Wheeler made a motion to approve the meeting minutes from the Regular Monthly Council Meeting on February 11, 2025. Commissioner Atkinson seconded the motion. The motion passed unanimously.

**Presentations/Discussions:**

**Action Items:**

- I. **Budget Amendment – Finance Officer, Tiondra Fields** requested the approval of the Budget Amendment to reflect receipt and expenditure of the DEQ grants for water improvements since the budget was adopted. Mayor Moore asked for a motion to approve said Budget Amendment. Commissioner Wimberley made a motion to approve said Budget Amendment. Commissioner Atkinson seconded the motion. The motion passed unanimously.
- II. **609 S. Parker St./Boarding up Property – Zoning Officer, Shawn Lucas** recommended opening bids to have said property boarded up. Commissioner Atkinson made a motion to open bids to have 609 S. Parker St. boarded up. Commissioner Wheeler seconded the motion. The motion passed unanimously.
- III. **Tree facing E Wilson St. – Mayor Moore** asked for a motion to amend previous motion from January, to include stump grinding. Commissioner Wheeler made a motion to amend previous motion from January, to include stump grinding. Commissioner Atkinson seconded the motion. The motion passed unanimously.
- IV. **Removal of Two Trees on E. Wilson St., and One Stump – Zoning Officer Shawn Lucas** recommended opening bids for removal of two trees, stump grinding included, and to have remaining stump grinded. Mayor Moore asked for a motion to approve Shawn Lucas' recommendation. Commissioner Atkinson made a motion to open bids for removal of two trees, stump grinding included, and to have remaining stump grinded. Commissioner Wheeler seconded the motion. The motion passed unanimously.

Mayor Moore asked for a motion to automatically include stump grinding when it comes to tree removal in the future. Commissioner Wimberley made a motion to include stump grinding when it comes to tree removal in the future. Commissioner Atkinson seconded the motion. The motion passed unanimously
- V. **Weekend/Emergency Leaks – Mayor Moore** asked for discussion on how to handle weekend/emergency water leaks. Commissioner Atkinson stated, when it comes to an emergency situation, the executive decision will have to be made to fix them. Commissioner Wheeler stated that all water leaks need to be fixed. Mayor Moore asked for a morion to fix all water leaks immediately, regardless of the cost. Commissioner Bridgers made a motion to fix all water leaks immediately, regardless of the cost. Commissioner Atkinson seconded the motion. The motion passed unanimously.



**VI. Off-site Budget Retreat – Mayor Moore** asked for a motion on a date, time, and place to hold an off-site Budget Retreat. Discussion was held around the table. **Mayor Moore** asked for a motion to have an off-site Budget Retreat on March 24, 2025, at 6pm, with the possibility of the location being either Something Different or the Wilson County Library, based on availability. **Commissioner Bridgers** made a motion to have an off-site Budget Retreat on March 24, 2025, at 6pm, with the possibility of the location being either Something Different or the Wilson County Library, based on availability. **Commissioner Atkinson** seconded the motion. **The motion passed unanimously.**

**VII. Charter Amendment – Town Attorney, Slade Rand** listed the ways that the Charter Amendment could be handle moving forward: Vote to adopt the Charter Amendment without sending it to the Board of Elections for a vote, vote to put the Charter Amendment on the November ballot – that would be sent to the Board of Elections, vote against adopting the Charter Amendment, or do nothing, and vote to adopt at the April meeting and still be within the prescribed time frame after the public hearing last month. **Commissioner Wheeler** made a motion against adopting the Charter Amendment. There was not a second. **The motion died.** **Commissioner Wheeler** made a motion to put the Charter Amendment on the ballot in November. **Commissioner Bridgers** seconded the motion. **The motion passed unanimously.**

**Old Business:** None

**New Business:** None

**Town Staff Reports:** None

**Mayor & Commissioner's Reports:**

**Mayor Moore** read her Town Administrators report, which included, but was not limited to, internal controls and placing a lock on the storage room that still holds old files in it, holding a budget retreat and discussions that need to be had concerning considering the contract with the Sheriff Department, and a new Christmas tree and decorations for the Town. **Commissioner Wimberley** stated that whatever is purchased, it needs to be industrial and be able to withstand outdoor conditions. **Commissioner Bridgers** stated he would like to see more decorations in town verses a tree. **Commissioner Wheeler** stated he would like to see all the utility poles fixed in July or so that way when Christmas comes, whatever wreaths/decorations that are purchased, will work.

**Commissioner Wheeler** asked what was going on with the leak at the corner of Dixon and Anderson. He stated that the resident would like it to be taken care of. There is also a leak in the 100 block of N. Barnes St. that needs to be fixed.

**Public Comment/Hearings:**

**Carla Stutts** claims that she hasn't received a bill in four months. She stated that she has been to the Town Office as well as the Post Office to see what the problem is. She also inquired about the recent water violations and asked why the citizens have not been notified.

**Mr. & Mrs. Stewart Foster** would like to see money put into the parks in Town.

**Mayor Moore** said there is money in the budget for Parks and Recreation and asked for a motion to tidy up both parks and possibly add new play equipment within the confines of what is left in the budget.

**Commissioner Wimberley** made a motion to tidy up both parks and possibly add new play equipment within the confines of what is left in the budget. **Commissioner Atkinson** seconded the motion. **The motion passed unanimously.**

**Adjournment:** **Mayor Moore** asked for a motion to adjourn the March 11, 2025, Regular Monthly Council Meeting. **Commissioner Wheeler** made a motion adjourn the March 11, 2025, Regular Monthly Council Meeting. **Commissioner Atkinson** seconded the motion. **The motion passed unanimously.** Meeting was adjourned at 7:18pm.