



**TOWN OF ELM CITY  
REGULAR TOWN COUNCIL MEETING MINUTES  
June 13 2023, at 6:30 PM  
Town Hall Office 117 S. Railroad St.**

**In Attendance:**

Mayor Tawanda Moore (hereinafter, Mayor Moore)  
Mayor Pro Tem Tammie Atkinson (hereinafter, Commissioner Atkinson)  
Commissioner Gil Wheeler (hereinafter, Commissioner Wheeler)  
Commissioner Zackery Mercer (hereinafter, Commissioner Mercer)  
Commissioner Tim Bridgers (hereinafter, Commissioner Bridgers)

**Also in Attendance:**

Zoning Officer Shawn Lucas (hereinafter, Zoning Officer Lucas)  
Office Assistant Ashley Bass (hereinafter, Ashley Bass)  
Customer Service Administrator Melissa Younger (hereinafter, Melissa Younger)  
Public Works Supervisor Wilbur Etheridge (hereinafter, Wilbur Etheridge)

**Absent**

Commissioner David Greene (hereinafter, Commissioner Greene)

**Call To Order:** Mayor Moore called the regular council meeting to order on June 13, 2023 at 6:30pm.

**Invocation:** Mayor Pro Tem Atkinson

**Pledge Of Allegiance:** Mayor Moore

**Approval of Agenda:** Mayor Moore asked for a motion to approve the agenda for June 13, 2023 council meeting. Zoning Officer Lucas wished to add one item to the agenda 512 N Parker St for Code Enforcement. Commissioner Wheeler made the motion to approve the agenda and Commissioner Mercer seconded the motion. Motion passed unanimously.

**Approval of Minutes:** Mayor Moore asked for a motion to approve May 9, 2023 regular council meeting minutes and also June 8, 2023 special called meeting minutes. Commissioner Mercer made the motion to approve these minutes and Commissioner Bridgers seconded the motion. Motioned passed unanimously.

**Public Hearings/Comments:** Mayor Moore opened the floor for public comments.

- A. Don Bull and Korey Battles spoke about a new meter reading system, the Neptune 360. They explained how it works and answered the questions asked from the board. This is a cloud based system.

**Presentations/Discussions:**

- A. Carla Stutts: expressed her opinion on how bad the cemetery looks and how someone was cutting grass during a funeral. Her second concern was debris pick up. She expressed her concern about how some people have to bag their debris and some do not. She does not think this is fair. Her third concern was about the flags. She was wondering why we not have flags flying around town for Memorial Day. Her next concern was water meter readings. She was concerned that as dirty as her meter was that her meter is not being read. She mentioned that her water had been rusty and started to have an odor. She questioned why we have so much personnel change in the office. She is concerned.
- B. Johnny Batchelor: said he was embarrassed at how the cemetery looked when they went to put flags out for Memorial Day. He was concerned about not having flags out around town. He commended the town for considering the meter reading situation. Considering the new meter reading system. He commended the town for getting the headstone taken care of in the cemetery.

**Action Items: (see above)**

- A. Zoning Officer Lucas entered into a Public Hearing concerning phase 2 of 411 N. Parker St. Commissioner Wheeler made a motion to go into Public Hearing. Commissioner Bridgers seconded the motion. Vote was unanimous. The owner wants it to stay a car lot. Zoning Officer Lucas explained the situation. The owner was at the meeting and explained that it will fit 6-10 cars and there will be no mechanic work outside of the building. Any repairs will be done inside the building. Commissioner Mercer made a motion to close the Public Hearing and Commissioner Bridgers seconded the motion. Vote was unanimous. The Board decided to go with a special use permit and the Board of Adjustments will make the stipulations. This motion to approve was made by Commissioner Bridgers, seconded by Commissioner Mercer, and vote was unanimous. Motion was approved.
- B. 512 N. Parker St. Marcus Hill spoke on the cars in his yard and Zoning Officer Lucas spoke on it as well. Commissioner Bridgers suggested to verify tags on all vehicles to make sure taxes are being paid. Vote was unanimous.

**Old Business:**

- a. Wilbur Etheridge is going to look into the best way to fix Carla Stutts' and Eunice Lindsey's driveways.
- b. We need a sign for both parks- use at your own risk.

- c. It was talked about where to hold the election poll while the school is under construction. The train depot was an option.

**New Business:**

- a. Carolina Pump and Sewer: we are going to sign a 2 year contract at \$18,350 per year, which is an increase of \$250. Commissioner Mercer made the motion to approve this, Commissioner Wheeler seconded the motion, and vote was unanimous.

**Town Staff Reports:**

Zoning Code Enforcement: Zoning Officer Lucas thanked everyone for allowing the cleaning of house on Leo Drive and also the house on N. Parker St. Name plates were approved.

We spoke about pool adjustments. It was decided that pool fill ups are to be done during the week and readings are to be done by a public works employee by appointment only.

There is to be no wells dug in city limits and the adjustment for sod for 509 W. Nash St is a gentle no.

**Mayor & Commissioner's Reports:**

- a. Mayor Moore suggested to extend the term of office to 4 years instead of 2. All four board members present wanted it to stay at the 2 years.
- b. Commissioner Mercer is concerned about the fire hydrant at the rest home. He wondered what the wait time is to having it running.
- c. Commissioner Wheeler asked about the water valves around town. We have a grant for valves. He wanted to know if engineer has any kind of start date. Mayor Moore is going to call Mike Tolson about valves around town. Also, John Edwards had a big tree limb to fall on his house. The tree is still in front of the house The board decided to take a look at it and get a quote. Commissioner Mercer will be responsible for looking at it. Location is 507 N. Main St. Commissioner Mercer may have fire dept use it as training.

**Adjournment:** Commissioner Mercer motioned to adjourn meeting. Commissioner Bridgers seconded the motion. The motion passed unanimously.