



**TOWN OF ELM CITY
SPECIAL CALLED TOWN COUNCIL MEETING MINUTES**

**May 5, 2025 at 6:00 PM
Town Hall Office 117 S. Railroad St.**

In attendance:

Mayor Tawanda Moore (hereinafter, Mayor Moore)
Mayor Pro Tem Tammie Atkinson (hereinafter, Mayor Pro Tem Atkinson)
Commissioner Gil Wheeler (hereinafter, Commissioner Wheeler)
Commissioner Tim Bridgers (hereinafter, Commissioner Bridgers)
Commissioner Bridget Wimberley (hereinafter, Commissioner Wimberley)
Commissioner Vonica Carr (hereinafter, Commissioner Carr)

Also in Attendance:

Town Clerk Melissa Younger (hereinafter, Clerk Younger)

In Attendance via Phone

Finance Officer Tiondra Fields (hereinafter, Finance Officer Fields)

Absent

Town Attorney Slade Rand (hereinafter, Slade Rand)
Zoning Officer Shawn Lucas (hereinafter, Zoning Officer Lucas)
Public Works Supervisor Wilbur Etheridge (hereinafter Wilbur Etheridge)

Call To Order: Mayor Moore called the Special Called Meeting to order on May 5, 2025 at 6:00pm.

Invocation: Mayor Pro Tem Atkinson

Pledge Of Allegiance: Mayor Moore

Approval of Agenda: Mayor Moore asked for a motion to approve the agenda for the May 5, 2025 Special Called Meeting with the addition of closed session. **Commissioner Atkinson** made a motion to approve the agenda for the May 5, 2025 Special Called Meeting with the addition of closed session.

Commissioner Bridgers seconded the motion. **The motion passed unanimously.**

Presentations/Discussions:

Budget Preparations- Tiondra Fields presented three (3) budget proposals:

The Board began with the **55-cent tax rate budget proposal**. Mrs. Fields noted that to make general fund revenues match expenditure, expenditures need to be reduced by \$44,766.00, to make sewer fund revenues match with expenditures, expenditures need to be reduced by \$9,490.00, and to make water fund revenues match with expenditures, expenditures need to be reduced by \$32,650.

The Board then moved along to the **48-cent tax rate budget proposal**. Mrs. Fields noted that to make general fund revenues match with expenditures, expenditures need to be reduced by \$111,735.00, to make sewer fund revenues match with expenditures, expenditures need to be reduced by \$9,490.00, and to make water fund revenues match with expenditures, expenditures need to be reduced by \$32,650.

The Board decided to focus their attention on the 48-cent tax rate budget: **Commissioner Wheeler** suggested that the 10-4000-0000-line item for Mayor and Commissioners Salaries and Wages stay at \$17,700.00. **Commissioner Atkinson, Commissioner Carr, Commissioner Wimberley, and Commissioner Bridgers** agreed to go with the proposed amount of \$22,800.00. Line item 10-4000-5000 for Elms Festival was recommended to be decreased from \$4,700 to \$3,200 by all Commissioners. Line item 10-4100-1700 for Office-Maintenance was kept at the proposed amount of \$15,000, by **Commissioner Atkinson, Commissioner Carr, Commissioner Wimberley, and Commissioner Bridgers**. Line Item 10-4700-0000 Streets & Sanitation – Salaries and Wages was reduced from \$100,000 to \$80,000. Line Item 10-4700-0200 for Group Insurance will be reduced from \$16,500 to \$13,200. Line Item 10-4700-1700 for Cemetery- Grounds & Maintenance was decreased from \$10,000 to \$6,000. Line Items 10-4700-6200 for Christmas Décor was increased to \$25,000 from \$10,000. Line Item 10-5000-5210 for Depot – End of Year Bonus was reduced from \$1,000 to \$500.

Action Items:

Proposal from Colleen Adams – Mayor Moore asked for a motion to accept the proposal from Colleen Adams and add her as a contracted employee for the Finance Department. Commissioner Bridgers made a motion to accept the proposal from Colleen Adams and add her as a contracted employee for the Finance Department. Commissioner Atkinson seconded the motion. **The motion passed unanimously.**

Finance Assistant – Mayor Moore made a recommendation to add Commissioner Wimberley to Town Staff as a Finance Assistant at the rate of \$17/hr. to help Colleen get the things she needs inhouse. Commissioner Bridgers made a motion to add Commissioner Wimberley to the Town Staff as a Finance Assistant at the rate of \$17/hr. to help Colleen get the things she needs in-house. Commissioner Carr seconded the motion. **The motion passed unanimously.**

Finance Officer - Mayor Moore made a recommendation to name Commissioner Wimberley Finance Officer. Commissioner Bridgers made a motion to name Commissioner Wimberley Finance Officer. Commissioner Carr seconded the motion. **The motion passed unanimously.**

Closed Session – Mayor Moore asked for a motion to go into closed session. Commissioner Bridgers made a motion to go into closed session. Commissioner Atkinson seconded the motion. **The motion passed unanimously.** 7:25PM.

Old Business: NONE

New Business: NONE

Town Staff Reports: NONE

Mayor & Commissioner's Reports: NONE