



**TOWN OF ELM CITY
REGULAR TOWN COUNCIL MEETING MINUTES**

**June 14, 2022, at 6:30 PM
Elm City Train Depot 101 Nash St.**

In attendance:

Mayor Tawanda Moore (hereinafter, Mayor Moore)
Commissioner David Greene (hereinafter, Commissioner Greene)
Commissioner Gil Wheeler (hereinafter, Commissioner Wheeler)
Commissioner Zachary Mercer (hereinafter, Commissioner Mercer)

Also in Attendance:

Town Administrator John Edwards (hereinafter, Admin Edwards)
Finance Officer Shameshia Fennell (hereinafter, Finance Officer Fennell)
Interim Town Clerk: Atina Newsome (hereinafter, Clerk Newsome)

Absent

Mayor Pro Tem Tammie Atkinson (hereinafter, Mayor Pro Tem Atkinson)
Commissioner Tim Bridgers (hereinafter, Commissioner Bridgers)

Call To Order:

Mayor Moore called the regular council meeting to order on June 14, 2022, at 6:30pm. Mayor Moore invited those with citizens' concerns or special comments for the honorary to sign the sign in sheet to make their concerns and comments heard.

Invocation:

Mayor Moore gave the invocation by way of a Quote from Max Dupree.

Pledge Of Allegiance:

Mayor Moore led everyone in the Pledge of Allegiance.

Approval of Agenda:

Admin Edwards amended the agenda by adding the BASYS Processing-Legal Contact Updates change form, the Legal Business & Contact Change was made to remove Mr. Jonathan Russell from all contact and paperwork, and adding Mr. John Edwards to the Towns Legal Signer. Commissioner Greene made a motion to approve the amended agenda to add the Legal Business & Contact Change form to the agenda. Commissioner Wheeler seconded the motion. Motioned passed unanimously.

Approval of Minutes:

Mayor Moore asked for a motion to approve May 10, 2022 Regular Council Meeting Minutes. Commissioner Wheeler made a motion to approve the minutes and Commissioner Greene seconded the motion. Motioned passed unanimously.

Public Hearings/Comments:

Mayor Moore read the instructions of the Public Hearings/Comments. She opened the floor for public comments.

The board heard say from the following residents, with concerns about the utility rates, water quality, Bulk Goods and Leaf & Limbs pickup, and who is the support on the weekends.

Junus Barnes at 700 Lynnhaven Drive

Vanessa Mercer (NA)

Gabe Merando at 301 W Main St.

Laura Morris at 5324 Tall Oak Court

Robert Roth at 207 W. Nash St.

Antonia Merando at 301 W. Main St.

Stephanie Joyner (NA)

Carolyn Inman (NA)

Tracy Smith at 403 E. Main St. Apt. C

Mayor Moore asked for a motion to open the Public Hearing for FY 2022-2023 Proposed Budget. Commissioner Wheeler made a motion to open the Public Hearing and Commissioner Greene seconded the motion. Motion passed unanimously.

There were no questions or comments in reference to the FY 2022-2023 Proposed Budget.

Mayor Moore asked for a motion to close the Public Hearing for FY 2022-2023 Proposed Budget. Commissioner Wheeler made the motion to close the Public Hearing for FY 2022-2023 Commissioner Mercer seconded the motion. Motioned passed unanimously.

Consent Agenda:

Mayor Moore read the Consent Agenda's definition. She asked for a motion to approve Budget Amendment #6, Purchasing Policy, Travel Policy, Billing Policy, Payment Arrangement Policy, and P-card Agreement. Commissioner Greene made the motion to approve the Budget Amendment #6 and the 5 Policies stated above, Commissioner Mercer seconded the motion. Motion was passed unanimously.

Mayor Moore asked for a motion to open public hearing, Commissioner Wheeler made the motion to open and Commissioner Greene seconded the motion. Motion Passed Unanimously.

Presentations/Discussions: None

Unfinished Business:

Continue to a Public Hearing held on June 30th 2022 for the consideration of a Revised Unified Development Ordinance.

New Business:

- a. Mayor Moore asked for a motion to approve the Legal Business Name Change form, from Jonathon Russell to John Edwards Town Administrator of Elm City. Commissioner Wheeler made the motion to approve the Legal Business Name Change, and Commissioner Greene seconded the motion. Motion passed unanimously.
- b. Mayor Moore asked for a motion to approve the proposed budget, Commissioner Greene made the motion to approve the proposed budget and Commissioner Wheeler seconded the motion. Motion Passed unanimously.
- c. Mayor Moore asked for a motion to approve the Finance Officer Employment for FY 2022-2023. Commissioner Greene made the motion to approve the Finance Officer Employment for FY 2022-2023, and Commissioner Mercer seconded the motion. Motion passed unanimously.
- d. Mayor Moore asked for a motion to approve the updated Zoning Fee's. Commissioner Wheeler made a motion to accept the updated zoning fees. Commissioner Mercer seconded the motion. Motioned passed unanimously.

Town Staff Reports:

- a. PWD Hill gave his Monthly Operating Report.
- b. Finance Officer Fennell gave her Budget and Expenditure Report, along with an explanation of the Rate Schedule Change.
- c. Admin Edwards gave his report on the street repair project that has been completed and the update on assisting with the restoring of the Heritage Cemetery.

Mayor & Commissioner's Reports:

- a. Commissioner Wheeler spoke about the Steve Mitchell and the Muriel for the Building on Tyson Lot.

Closed Session: None**Adjournment:**

Mayor Moore asked for a motion to adjourn the meeting. Motion to adjourn was made by Commissioner Wheeler and seconded by Commissioner Mercer. Motion was passed unanimously.

Special Call Meeting

In attendance:

Mayor Pro Tem, Tammie Atkinson (hereinafter, Mayor Pro Tem Atkinson)

Commissioner Tim Bridgers (hereinafter, Commissioner Bridgers)

Commissioner Gil Wheeler (hereinafter, Commissioner Wheeler)

Commissioner Zachary Mercer (hereinafter, Commissioner Mercer)

Special call meeting was called to order on May 31st 2022 at 6:30 pm by Mayor Pro Tem Atkinson.

Mayor Pro Tem Atkinson asked for a motion to approve the agenda, Commissioner Wheeler made a motion to approve the agenda and Commissioner Bridgers seconded the motion, motion passed unanimously.

Finance Officer Fennell gave the Proposed Budget Report for the FY 2022-2023

There were no votes for the Report.

Mayor Pro Tem Atkinson asked for a motion to adjourn the special call meeting. Commissioner Wheeler made the motion to adjourn the meeting, Commissioner Bridgers seconded the motion, the motion passed unanimously.