



Town of Elm City

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MAYOR

Tawanda Moore

MAYOR PRO-TEM

Tammie Atkinson

BOARD OF COMMISSIONERS

Tim Bridgers

Gil Wheeler

Vonica Carr

Bridget Wimberley

FINANCE OFFICER

Tiondra Fields

TOWN CLERK

Melissa Younger

TOWN ATTORNEY

Slade Rand

Town Admin Report for Town of Elm City

April 9, 2024

C.P.A Companies

*Greg Isley visited Town Hall on Monday March 25, 2024 as well as James Overton Wednesday March 27, 2024.

Finance Reports

Journal Entries have been updated and recorded into Smartfusion. Reports will be run by our new Interim Finance Officer.

Grants Received

The town has recently received award letters from the state for the water/sewer/lead line projects with new deadlines. Town Engineer to give an updated report.

Hometown Strong Initiative

Representatives of Gov. Roy Cooper's office met at Train Depot on March 13, 2024 to hear the concerns of our town and offer assistance within various departments across the state. The next

day we received...

Mural w/ Arts Council

Cathy Hardison (Executive Director) of Wilson Art's Council and local Business owner Russel Michael spoke on Thursday April 4, 2024. They are coordinating the mural efforts between two locations: The former Elm City Furniture store and the building across from the Fire Station.

Questions from Mr. Russel to Board:

1. Do Commissioners have to vote on mural design?
2. Does Elm City have a mural ordinance like Wilson?
3. Is there a need for a mural permit?

Code Enforcement Officer Shawn Lucas will share update(s).

NCDOT

Officials have visited on March 27, 2024 to discuss ways to help the town with drainage issues and APA compliance curbing on approved DOT roads/streets in town. There will be no cost to the town.

NC DEQ

Emily Lester (Environmental Engineer) from North Carolina Department of Environmental Quality visited town Tuesday April 2, 2024 to discuss NOV (Notices of Violations), how they are

distributed to the community as well as posted in Town Hall, and how they town should continue their current methods of improvements by and through the aide of Carolina Pump and Sewer.

Town Clerk Position & Town Administrator Position

Board of Commissioners have sought help from the Upper Coastal Council of Government in the recruitment process of our next Town Clerk and Town Administrator's position(s).

Interviews have been successful and Board of Commissioners will have the final say in the placement and timeframe of these highly functioning positions.

IRS Debt

Town has received an outstanding balance reminder bill from an old IRS bill with a total: \$5,662.02 with interest and penalties calculated to April 3, 2024. I informed Council by email on April 2, 2024/

Mayor Phoned IRS on April 5, 2024 to find out the details of this outstanding debt which is as follows:

- I. 941's from 4th quarter Dec 2020 were not paid
- II. 941's from 4th quarter 2021 were not paid
- III. 941's 2nd and 3rd quarter 2023 were not paid

Current Finance Officer is currently working to ensure that the debt is paid.

Public Works Dept.

Two new employees have been hired to work part-time hours to replace a former full time public works employee who parted with our company on Feb. 18, 2024.