



**TOWN OF ELM CITY
REGULAR TOWN COUNCIL MEETING MINUTES
July 11, 2023, at 6:30 PM
Town Hall Office 117 S. Railroad St.**

In Attendance:

Mayor Tawanda Moore (hereinafter, Mayor Moore)
Mayor Pro Tem Tammie Atkinson (hereinafter, Commissioner Atkinson)
Commissioner Gil Wheeler (hereinafter, Commissioner Wheeler)
Commissioner Zachary Mercer (hereinafter, Commissioner Mercer)
Commissioner David Greene (hereinafter, Commissioner Greene)

Also in Attendance:

Zoning Officer Shawn Lucas (hereinafter, Zoning Officer Lucas)
Office Assistant Ashley Bass (hereinafter, Ashley Bass)
Customer Service Administrator Melissa Younger (hereinafter, Melissa Younger)
Public Works Supervisor Wilbur Etheridge (hereinafter, Wilbur Etheridge)

Absent:

Commissioner Tim Bridgers (hereinafter, Commissioner Bridgers)

Call To Order: Mayor Moore called the regular council meeting to order on July 11, 2023 at 6:30pm.

Invocation: Mayor Pro Tem Atkinson

Pledge Of Allegiance: Mayor Moore

Approval of Agenda: Mayor Moore asked for a motion to approve the agenda for July 11, 2023 council meeting adding the following items... 1) Update Credit Card Info 2) Using ARP Funds for Water/Sewer/Salary 3) Naming of HWY 301 to Sharpsburg. Commissioner Mercer made the motion to approve the agenda and Mayor Pro Tem Atkinson seconded the motion. Motion passed unanimously.

Approval of Minutes: Mayor Moore asked for a motion to approve June 13, 2023 regular council meeting minutes. Commissioner Wheeler made the motion to approve these minutes and Commissioner Mercer seconded the motion. Motioned passed unanimously.

Public Hearings/Comments: Mayor Moore opened the floor for public comments.

A. Neither Anthony Davis or Carla Stutts were in attendance that were on the agenda to speak.

- B. Jean Harris: 405 E. Wilson St. (406 E. Wilson St.) discussed that a tree limb from her neighbor's yard is a hazard for falling on her house. Zoning Officer Lucas is to get a price on moving forward with cutting the tree down. Commissioner Wheeler made the motion for him to do so.
- C. Denise Thompson: 305 E. Taylor St shared her desire to purchase the empty lot behind her property. Zoning Officer Lucas explained what she could do and the process for it. The Mayor wants the commissioners to ride by and give an assessment.

Presentations/Discussions:

Action Items:

- A. The Mayor read a resolution of the naming of HWY 301 in honor of GK Butterfield from Black Creek Rd in Wilson to Sharpsburg. This will be changed to GK Butterfield HWY. Commissioner Mercer made a motion to adopt this resolution. Mayor Pro Tem Atkinson seconded the motion. The vote was unanimous.
- B. It was brought before the board to change the Town Administrator on the credit card machine from John Edwards to Tawanda Moore. Commissioner Greene made a motion to do so. Commissioner Wheeler seconded the motion. Vote was unanimous.
- C. Finance Officer Owens stepped in and explained how we can use ARP funds for things including leaks, etc. Commissioner Wheeler made a motion to use ARP funds for the use of salary replacement and etc. Mayor Pro Tem Atkinson seconded the motion. Vote was unanimous.
- D. The Mayor had a list of bills that needed paying. Commissioner Wheeler made the motion to pay all these bills the Mayor spoke of using ARP fund immediately. Mayor Pro Tem Atkinson seconded the motion.

Old Business:

New Business:

Town Staff Reports:

Zoning Code Enforcement: Zoning Officer Lucas announced the planning board meeting. He also had someone to ask him about having a well for irrigation in their yard. The board voted against this and suggested for the customer to have a lawn tap where he would have no sewage fees. Zoning Officer Lucas informed us that all of 411 N. Parker St cars all checked out. Motorcycle is in violation. Yard has to be cleaned. The discussion of the number of cars will be brought up at a future meeting.

Mayor & Commissioner's Reports:

- a. Commissioner Greene mentioned about the cars out front of the house beside the post office. Zoning Officer Lucas is to send them a soft letter. He also mentioned about a new location for the library. He thought it would be good to find a business location that was in better condition and giving some naming rights.
- b. Commissioner Wheeler asked about the progress of the website. It was also mentioned, during this conversation, about creating a new facebook page so we could have login access.
- c. Mayor Pro Tem Atkinson had a Habitat for Humanity question for Zoning Officer Lucas. Commissioner Greene suggested we speak with our attorney about this.