



ELM CITY BOARD OF COMMISSIONERS
TUESDAY, APRIL 9, 2019
ELM CITY TOWN HALL
CONFERENCE ROOM

MINUTES

1. **Call to Order**

Mayor Grady Smith (hereinafter "Mayor Smith") called to order the regular meeting of the Elm City Board of Commissioners (hereinafter "Board") at 7:30 pm, on April 9, 2019.

2. **Roll Call**

Mayor Smith conducted a roll call. The following were present:

Commissioner, Dale Childress (hereinafter "Comm. Childress")
Commissioner, Melvin Cooke (hereinafter "Comm. Cooke")
Commissioner, John Edwards (hereinafter "Comm. Edwards")
Commissioner, Marsha Wells (hereinafter "Comm. Wells")
Commissioner, Gil Wheeler (hereinafter "Comm. Wheeler")
Interim Town Administrator, Dena Owens (hereinafter "Interim Owens")

3. **Approval of Minutes from Last Meeting**

Mayor Smith gave the Board opportunity to review the proposed minutes from the March 12, 2019, meeting.

MOTION: Comm. Cooke made motion to approve the March 12, 2019 meeting minutes; seconded by Comm. Edwards. Motion passed by unanimous vote.

4. **Interim Administrator's Report**

Wastewater Grant – Interim Owens has spoken with David Honeycutt. He mentioned that the updated hydrogeology and soils reports with responses to the latest comments from the State had been sent out for review. After approval of these documents, the Engineering Report will be updated and resubmitted. On the new timeline the Town was given until August 1, 2019 to have the engineering report approval. However, Interim Owens feels it advantageous for the Town to push to get this information more quickly. She has spoken to David and he said that we can move forward more quickly than the deadlines require. Interim Owens will do her best to see that this process is pushed to attain the goals ahead of schedule.

CDBG-I Project – The Town received the final funds and invoices have been paid for the waterline improvement project. Information was received from Gary Flowers that in order to close out the process, a public hearing is required. Therefore, a public hearing is scheduled for the May's Board meeting. The purpose of the hearing is to review the budget and activities that have been accomplished through the Town's grant. Once the public hearing takes place, the close out should take place thereafter.

FEMA Reimbursement – All FEMA funds have been received and all payments disbursed.

AIA Grant – Mike Tolson of Mack Gay Associates – Work continues on the AIA for the Town's water and sewer. Mike Tolson and Scott Bumgardner provided lunch for the Board members that could attend, allowing them time to see the work that has been done and how it will be beneficial to the Town.

Compliance Meeting with Judy Hunt, USDA – The meeting that was scheduled earlier this year was postponed due to the recent government shutdown. This meeting has been rescheduled for Thursday, April 10th at 10:30. Information is pulled and ready.

Fire Safety Concern – Corner of Main and Parker – Information regarding the case was handled during the Closed Session portion of the meeting.

Additions:

- A. Interim Owens mentioned that during the weekend storm, a tree was blown down at 307 S. Branch St. Being that S. Branch St. is a State road, Interim Owens spoke with the Wade at the State DOT. The tree was to be picked up during that week.
- B. Dwight Collins of Pristine Turf Management mentioned to Interim Owens a need to spray the cemetery for fire ants and weeds. The cost will be \$500 for fire ants and \$500 for weeds for the full nine-acre site.

MOTION: Comm. Childress made motion to have Pristine spray the nine-acre cemetery for fire ants; seconded by Comm. Cooke. Motion passed by unanimous vote.

- C. Interim Owens shared the Contract and Engagement Letter between the Town and Greg Redman, CPA for audit services for the fiscal year end June 30, 2019. Interim Owens shared that the price on the audit was \$10,500, which was \$750 more than the previous fiscal year. The Board chose to table the discussion until the next meeting.
- D. Mayor Smith mentioned the need to accept the Audit Report for FY 17/18 that was presented at a previous meeting.

MOTION: Comm. Childress made a motion to accept the audit report for FY 2018 / 2018; seconded by Comm. Cooke. Motion passed by unanimous vote.

5. **Invoices**

Interim Admin. Owens presented the Board with the monthly Town invoices in the agenda packet.

Addition:

LeBleu \$10.68

Online Information Service (Credit Reports) \$30.00

MOTION: Comm. Childress made motion to pay bills; seconded by Comm. Wheeler. Motion passed by unanimous vote.

6. **Comments from Public Floor**

Brooks Barkley of 505 West Nash Street brought comment to the Board about the lack of service given once again at his address during the yard debris pickup. He mentioned that this is an area that needs to be corrected. J. P. McCann with Envirolink apologized for lack of consistency and mentioned he would ride by the next day to make sure the debris had been collected.

Corporal Coates, deputy for the Town through the Wilson County Sheriff's Department, mentioned a concern of nuisance parties taking place at the American Legion Building. During a specific event, Coates mentioned that there were 150 kids present and 75 of them were across the street at the Post Office fighting. It took seven deputies to control the scene. The Board requested that Corporal Coates speak with Carl Johnson, the gentleman in charge of the facility to voice his concerns.

7. **Commissioner Concerns**

Comm. Edwards mentioned to the Board the need of lifting the No Burning Moratorium in Town, specifically for recreational fire pits. There are several citizens who have mentioned concerns to the Board regarding being on the moratorium for fire pits. Interim Owens is to place information in the Town's newsletter, as well as posting information on Town Office doors regarding the lifting of said moratorium for use of Recreational Fire Pits only.

MOTION: Comm. Childress made motion that the no burning moratorium be lifted for recreational fire pits only until a more comprehensive burning ordinance be placed; seconded by Comm. Cooke. Motion passed by unanimous vote.

8. **Closed Session**

MOTION: Comm. Edwards made motion to move into closed session under NCGS §143-318.11; seconded by Comm. Childress. Motion passed by unanimous vote.

9. **Re-opening of Open Session**

MOTION: Comm. Edwards made motion to adjourn the closed session and move back to open session; seconded by Comm. Childress. Motion passed by unanimous vote.

MOTION: Comm. Childress made motion that Town Attorney, Slade Rand file a motion for cost and show cause regarding the fire safety concern at the corner of W. Main and S. Parker; seconded by Comm. Edwards. Motion passed by unanimous vote.

10. **Adjournment**

Mayor Smith adjourned the meeting at approximately 9:25 pm, April 9, 2019, upon motion of Board.

MOTION: Motion was made to adjourn by Comm. Childress; seconded by Comm. Wheeler. Motion passed by unanimous vote.

Minutes submitted by Dena H. Owens, Town Clerk