



**TOWN OF ELM CITY
REGULAR TOWN COUNCIL MEETING MINUTES
December 13, 2022, at 6:30 PM
Town Hall Office 117 S. Railroad St.**

In attendance:

Mayor Tawanda Moore (hereinafter, Mayor Moore)
Mayor Pro Tem Tammie Atkinson (hereinafter, Commissioner Atkinson)
Commissioner Gil Wheeler (hereinafter, Commissioner Wheeler)
Commissioner David Greene (hereinafter, Commissioner Greene)
Commissioner Zachary Mercer (hereinafter, Commissioner Mercer)
Commissioner Tim Bridgers (hereinafter, Commissioner Bridgers)

Also in Attendance:

Town Clerk Atina Newsome (hereinafter, Clerk Newsome)
Public Works Administrator Theresa Whitley (hereinafter, PWA Whitley)
Zoning Officer Shawn Lucas (hereinafter, Zoning Officer Lucas)

Call To Order: Commissioner Atkinson called the regular council meeting to order on December 13, 2022 at 6:30pm. Commissioner Atkinson invited those with citizens' concerns or special comments for the honorary to sign the sign-in sheet to make their concerns and comments heard.

Invocation: Commissioner Atkinson led everyone in a word of prayer.

Pledge Of Allegiance: Commissioner Atkinson led everyone in the Pledge of Allegiance.

Approval of Agenda: Commissioner Atkinson asked for a motion to approve the agenda for December 13, 2022 council meeting. Commissioner Greene made the motion to amend the agenda by adding Mike Tolson for a Presentation and to approve the December 13, 2022 agenda and Commissioner Mercer seconded the motion. Motion passed unanimously.

Approval of Minutes: Mayor Moore asked for a motion to approve November 15, 2022 regular council meeting minutes. Commissioner Mercer made the motion to approve the November 15, 2022 minutes and Commissioner Wheeler seconded the motion. Motioned passed unanimously.

Public Hearings/Comments: Mayor Moore read the instructions of the Public Hearings/Comments, and opened the floor for public comments.

There were no public comments.

Consent Agenda: *Budget Ordinance Amendment #1 with Attachments A, B, and C*

Mayor Moore asked for a motion to approve the Budget Ordinance Amendment #1 with attachments A, B, and C. Commissioner Greene made the motion to approve the Budget Ordinance Amendment #1 with attachments A, B, and C and Commissioner Bridgers seconded the motion. Motion passed unanimously.

Presentations/Discussions:

1. Mike Tolson, Mack Gay & Associates, P.A.: Presented the Board with the Resolution of the North Carolina Department of Environmental Quality offering a State Reserve Grant in the amount of \$3337,000.00 to perform viable utility studies for the Town of Elm City. In the packet was the Executive Loan Offer, Accepting the Offer, \$5,055.00 Grant Fee, Federal ID Form, and the Towns unique ID number.

Mayor Moore asked for a motion to approve the resolution. Commissioner Greene made the motion to approve the resolution and the Grant Fee of \$5,055.00, and Commissioner Bridgers seconded the motion. Motion passed unanimously.

Unfinished Business: NONE

New Business: NONE

Town Staff Reports:

- Clerk Newsome reported the quote for getting WIFI added to the Train Depot and gave the Christmas Holiday schedule for Trash Pickup.
- PWA Whitley gave a full report on the Public Works Department with notes attached.
- Finance Owens sent financial report for the month with Budget Ordinance Amendment #1 with Attachments A, B, and C.
- Zoning Officer Lucas gave the Planning & Zoning Code Enforcement Report with notes attached.

Mayor & Commissioner's Reports:

- Commissioner Greene spoke on the subject of the Economic Development
- Mayor Moore gave her report from the Administrators Position.

Closed Session: Mayor Moore asked for a motion to go into closed session at 8:30pm. Commissioner Greene made a motion to go into closed session, and Commissioner Wheeler seconded the motion. Motion passed unanimously.

Adjournment: